

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, March 9, 2021

Present: President Roger Tompkins, Director Sally Murphy, Ruth Barry, Sam Pennise, Mike Page, Carrie Crane, Erin Kellogg, Linda Carl, Nancy Wightman, Mary Jo Hanna, Marsha Watson

Absent: none

Meeting Called to Order: President Tompkins opened the meeting at 6:03 P.M via Zoom.

Minutes Approval: Trustee Watson made, and Trustee Carl seconded, a motion to accept the February minutes. All approved.

Director Murphy's Report:

Director Murphy informed the board that the final report to the state through STLS has been completed. Compared to other libraries, we have been lucky to continue programming and have our doors open. The weekly crafts, de-stress kits, and online storytimes are running smoothly. Director Murphy has signed the library up to participate in the Fairy Garden/Garden Walk hosted by Karen Thompson.

Director Murphy shared that STLS cut our state aid by about 20% (\$1,800), which was anticipated, and adjustments to the budget were made by Mr. Malone back in November.

Director Murphy submitted a grant for \$2,500 to the Dollar General for the Summer Reading Program. Other grants will be becoming available (Tyrte Beach, STL, Simmons Rockwell) and Director Murphy will complete them prior to their deadlines.

Director Murphy presented a general outline for opening the library back to full status as restrictions are being lifted and informed the board of the updated CDC recommendations. The board is in support of opening back up as soon as we can safely and they discussed the logistics involved to keep staff and patrons safe.

Treasurer Report:

Trustee Page shared that we are on track and are in line with YTD estimates. Trustee Page checked on our PPP loan application for forgiveness as it has not yet been approved and will have more information shortly. We also have not received money from Wayne and Director Murphy will give them a call.

Technology Report:

Trustee Pennise reported that everything is running as it should with no new developments.

Fundraising Report:

Trustee Crane had no new updates. Trustee Watson reminded us that we are holding the date of October 1, 2021 at Pleasant Valley Winery for the Longest Table event should we be able to do it.

Used Book Room Report:

Trustee Watson reported that the Ebay sales for February were \$115.50 and the Saturday book sales were \$250. The winter book sale week totaled \$1202.50 which brought February's total to \$1568. The year to date sales are \$2175.79. The book room is fully staffed through May 1.

Buildings & Grounds Report:

Trustee Pennise is starting the process of spring cleanup. Director Murphy will call and follow up with the surveyors to see about re-staking our boundary lines.

Memorials Report:

Trustee Carl reported that memorials for February were \$3,325 and YTD is \$6,475.

Old Business:

- *Long Range Plan*- President Tompkins will look into sections of the plan to evaluate and see its progress and will report back at our next meeting.
- *Funding Request to the Town of Urbana*: President Tompkins reported that the funding request for \$73,500 went out March 1st to the Town of Urbana.

New Business:

- *Memorial Tribute to Katherine Meade*: Director Murphy, Trustee Watson, and Trustee Hanna will form a subcommittee to look into a bronze statue tribute for Katherine Meade. The family suggested having the statue made to look like Katherine with her three grandchildren while reading a book. Placing this on a bench where others could sit next to it was also mentioned.

Trustee Pennise moves to create a subcommittee for the memorial tribute, Trustee Page seconds, all in favor.

- *Community Report Update*: The report is almost done and will be finished in the next week and it is scheduled to come out in mid April.

Next Meeting Date: April 13, at 6 PM.

Adjournment: Trustee Carl moved to adjourn, seconded by Trustee Pennise. All approved and the Chairman adjourned the meeting at 6:56 PM.

*Respectfully Submitted,
Carrie Crane*