

## **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, February 8, 2022**

**Present:** Director Sally Murphy, Ruth Barry, Travis Raab, Suzanne Curran, Nancy Wightman,

**By ZOOM:** Mike Page, Erin Kellogg

**Not Attending:** Carrie Crane, Mary Jo Hanna, Marsha Watson

We welcomed Suzanne Curran to her first Board meeting and also announced that Jerine Faber has also accepted a Board position. We are pleased that they are on Board!

Sam Pennise updated the board on plans for the tribute to Katherine Meade and how their design will be integrated with the tree being planted in honor of Sam. There will be new trees replacing some Birch trees. Sam mentioned that our sculptor, Dexter Benedict, will get together on site with Bud Meade and our committee members to insure we are moving along in agreement. Trustee Wightman made the motion, seconded by Trustee Raab, that the Board approve the plan as submitted by Sam. All voted in favor.

**Minutes Approval:** Trustee Wightman moved to accept the January minutes as submitted. Trustee Barry seconded the motion and all were in favor.

**Director's Report:** Director Murphy highlighted the positive article featuring Nancy Drum in the Aging in Place Newsletter. She also updated the Board on the work she has been doing with STLS and commented that plans for the Summer Reading Program are already looking good. Director is completing the end of year (NYLA) report and will send to the Board by email before it is submitted.

Director updated us on the Meade Tribute. The second payment to Benedict is being held in the library and will be disbursed at the appropriate time. The likeness photos were circulated. The exact date for the event is fluid. The library will obtain a tent for the event date and will set up and pay for a caterer.

**Treasurer's Report:** Mike Page indicates we are financially healthy and that he will present a more detailed report at the March meeting.

**Technology:** Nothing new to report; all is normal.

**Fund Raising** report will be given by Carrie Crane at next meeting.

**Book Sales:** We were open for two weeks in January. Ebay sales were \$125.50 and bookroom sales equaled \$222.50 for a total of \$347.50.

**Buildings and Grounds:** See report from Sam Pennise above.

**Memorials:** Director Murphy reported gifts of \$5,150 in January, much of it restricted to the Katherine Meade Tribute project. Suzanne Curran will be our Board member in charge of the Memorials. Thanks, Suzanne.

**Old Business:** See update on Katherine Meade Tribute.

**New Business:**

- **Funding:** After some discussion, Trustee Wightman made a motion that the amount of library funding to be requested by the Library from the Town of Urbana for the next year be unchanged from this year's request. Trustee Page seconded the motion and all were in favor.
- **Policy On Materials Selection:** The Board discussed the policy in place for materials selection and how we handle challenges. We agreed that procedures must be in place to cover any eventualities in this area. Director Murphy and Trustee Curran will review procedures and make sure we are adequately protected.

**Next Meeting Date:** March 8, 2022 at 6PM.

**Adjournment:** Trustee Wightman moved, seconded by Trustee Barry, to adjourn at 6:47 PM.

*Respectfully Submitted* by Ruth Barry