

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, May 10, 2022**

**Present:** President Roger Tompkins, Director Sally Murphy, Travis Raab, Erin Kellogg, Mary Jo Hanna, Jerine Fabre, Marsha Watson, Via Zoom Carrie Crane, Suzzane Curran, Nancy Wightman

**Absent:** Ruth Barry, Mike Page

**Meeting Called to Order:** President Tompkins opened the meeting at 6:03 P.M

**Minutes Approval:** Trustee Fabre made, and Trustee Kellogg seconded, a motion to accept the April minutes. All approved.

## **Director Murphy's Report:**

Director Murphy was excited to share that we will be hosting the STLS library directors retreat at the end of June and that the Community Report has been finalized and sent out. She also reminded the board of the Town of Urbana time capsule and to let her know if anyone would like to add items.

The Turtle Beach Grant has been submitted and Director Murphy asked for feedback on the Taylor Grant prior to submission.

The Summer Reading Program is organized for this summer and information will be available at the end of May for families to register.

Director Murphy is still looking into the Hotspots and is engaging in conversations with the University of Rochester to evaluate the possibility of Telehealth portals in our library system.

## **Treasurer Report:**

Director Murphy shared that financials are in good standing according to Trustee Page and he will have a detailed report at our next meeting.

## **Technology Report:**

Trustee Raab shared that everything is working as it should.

## **Fundraising Report:**

Trustee Crane reported that the YTD for 2022 is \$220.

## **Used Book Room Report:**

Trustee Watson reported that the Ebay sales for April were \$370.51 and the Saturday book sales were \$566.50. The monthly total for April is \$937.01. The year to date sales are \$2107.32.

### **Buildings & Grounds Report:**

The Katherine Meade Memorial Tribute landscaping project is underway. Trustee Watson has agreed to take over Buildings and Grounds.

### **Memorials Report:**

Trustee Curran reported that there has been no new activity for April.

### **Old Business:**

- *Katherine Meade Memorial Tribute:* the landscaping project is underway.
- *Town of Urbana Birthday Events:* The library has been tasked with the time capsule and Director Murphy will reach out to get more direction on the details of the event and our role for June 11th.

### **New Business:**

- *Scholarship Update:* the board agreed to increase the scholarship amount from \$100 to \$200
- *COVID Update:* Directory Murphy shared that we are still following the Department of Health guidelines and that staff are wearing masks out of respect if the patrons are wearing masks.
- *Longest Table:* The theme for this year is “Page to Screen” celebrating books that have been made into motion pictures. Marsha is organizing the Longest Table committee.

**Next Meeting Date:** June 14, 2022 at 6 PM

**Adjournment:** Trustee trustee Watson moved to adjourn, seconded by Trustee Hanna. All approved and the Chairman adjourned the meeting at 6:54 PM.

*Respectfully Submitted,*  
*Carrie Crane*