

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, June 8, 2021

Present: President Roger Tompkins, Director Sally Murphy, Sam Pennise, Carrie Crane, Marsha Watson, Mary Jo Hanna, Erin Kellogg, Mike Page, Linda Carl via Zoom.

Absent: Nancy Wightman, Ruth Barry

Meeting Called to Order: President Tompkins opened the meeting at 6:01 P.M.

Minutes Approval: Trustee Hanna made, and Trustee Pennise seconded, a motion to accept the May minutes. All approved.

Director Murphy's Report:

Director Murphy reported that we are under the business guidelines for mask guidelines (those vaccinated do not have to wear them). Currently, staff are wearing masks when working with patrons and signage is posted that everyone is encouraged to wear a mask. Director Murphy will update the signage to follow business guidelines.

Director Murphy informed the board that shredding day was received well by the community and it is estimated that we profited \$110 from 40 patrons.

Director Murphy has two volunteers for the Summer Reading Program from the school and has been busy building the summer program.

The Taylor Foundation Grant has been turned in.

Lastly, the Diversity, Equity, Inclusion book clubs are starting new books on June 30th. The two books are When You Trap a Tiger and We Are Water Protectors.

Treasurer Report:

Trustee Page reported that we are financially healthy and profitable YTD.

Technology Report:

Trustee Pennise reported that everything is running as it should with no new developments.

Fundraising Report:

The fundraising letter is completed and printed. Trustee Crane will print the address labels and it will be put in the mail by July 4th.

Used Book Room Report:

Trustee Watson reported that the Ebay sales for May were \$468 and the Saturday book sales were \$663.00. The monthly total for May is \$1131. The year to date sales for 2021 are \$4,847.56. Trustee Watson asked for volunteers to sign up and help with the August Book Sale from August 16-22.

Buildings & Grounds Report:

Trustee Pennise shared that mulching is next on the list.

Memorials Report:

Trustee Carl reported that memorials for May were \$450 and YTD is \$12,575.40.

Old Business:

- *Longest Table Discussion:* Trustee Watson shared that planning is underway for the event. The committee is made up of board members and community members.
- *Memorial Tribute to Katherine Meade:* Trustee Hanna received the contract from Dexter but it needs to be corrected. Trustee Hanna is working with Bud Meade and Dexter to correct the contract and she will give it to President Thompkins when it is ready.
- *Vaccination Clinic:* At this point in time the need has changed and the Health Department no longer needs us as a site, but will keep us in mind for the future.

New Business:

- *Fundraising Theme Baskets:* Baskets are all turned in and will be ready to go in the upcoming weeks for the summer raffle. It was noted that everyone did a wonderful job with their baskets.

Next Meeting Date: July 13, at 6 PM

Adjournment: Trustee Crane moved to adjourn, seconded by Trustee Carl. All approved and the Chairman adjourned the meeting at 6:55 PM.

*Respectfully Submitted,
Carrie Crane*