

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, January 11, 2022

Present: President Roger Tompkins, Director Sally Murphy, Sam Pennise, Carrie Crane, Mary Jo Hanna, Nancy Wightman, Erin Kellogg, Marsha Watson, Ruth Barry

Absent: Linda Carl, Mike Page, Travis Raab

Meeting Called to Order: President Tompkins opened the meeting at 6:05 P.M and notified the board that Linda Carl has regrestfully submitted her resignation from the board.

Minutes Approval: Trustee Barry made, and Trustee Watson seconded, a motion to accept the December minutes. All approved.

Director Murphy's Report:

Director Murphy's report stated that we were included in a state initiative to hand out COVID test kits and masks, which was well received by the community. She had a couple school collaborations that went well and is working to complete the End of Year report with STLS and the Community Report. She is also continuing her work to secure hotspots and utilizing our tech grant.

The board discussed participating in the community Lakeropoly board game. To purchase a spot it is \$200.

Trustee Wightman motions for each board member to donate \$20 to buy a spot on the Lakeropoly, Trustee Hanna seconds, all approved.

Treasurer Report:

Trustee Page shared December's financials via email and year to date we are slightly over with expenses but still within 1% of our budgeted expenses. We also have a favorable variance of \$30,842.34 in revenue for 2021.

Technology Report:

There was no reporting for technology.

Fundraising Report:

Trustee Crane reported that YTD totals from the Annual Appeal letters are \$7,655 from 82 donors; a 24% return. The end of 2020 was \$9,920 with a 32% return.

Used Book Room Report:

Trustee Watson reported that the Ebay sales for December were \$260 and the Saturday book sales were \$239. The monthly total for December is \$499. The year to date sales for 2021 are \$14,367.

Trustee Watson is recommending that we do not do the week long sale in February due to lack of inventory and volunteers to help out. The board suggested some additional resources to gain volunteers but agreed to let Trustee Watson make the best decision regarding it.

Buildings & Grounds Report:

Trustee Pennise suggested that the Memorial Committee meet to discuss the grounds around the Katherine Meade Memorial. He updated the board on our current grounds services and will continue to monitor until we have a replacement for Buildings & Grounds.

Memorials Report:

Director Murphy reported on Trustee Carl's behalf that there were two new memorials totaling \$100. The YTD is \$14,430.40.

Old Business:

- *Board Vacancies:* The board discussed possible candidates for the open board vacancies.
 - Trustee Watson moved to offer a board member position to Jerine Faber and Suzzane Curran if interested. Trustee Wightman seconded, all approved.

New Business:

- *Upcoming:* In the upcoming months, the library will be busy with completing the budget letter, long range plan, and director evaluation.

Next Meeting Date: February 8, 2022 at 6 PM

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:09 PM.

*Respectfully Submitted,
Carrie Crane*