

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, March 8, 2022

Present: President Roger Tompkins, Director Sally Murphy, Carrie Crane, Mary Jo Hanna, Nancy Wightman, Jerine Fabre, Suzzane Curran, Travis Raab, Mike Page, Via Zoom Erin Kellogg, Marsha Watson, Ruth Barry

Absent:

Meeting Called to Order: President Tompkins opened the meeting at 6:30 P.M and welcomed Jerine Fabre to the Board of Trustees.

Minutes Approval: Trustee Hanna made, and Trustee Page seconded, a motion to accept the February minutes. All approved.

Director Murphy's Report:

Director Murphy's report stated that the Annual Report for STLS has been completed and turned in.

The STLS DEI book club dates have been finalized for those that are interested and Director Murphy has started planning for the Summer Reading Program. The hotspots are still being looked into.

Director Murphy has fielded some complaints about the trees that were cut down and will be working with Sam Penisse on getting a sketch of what will be in its place for patrons to see that have questions.

Treasurer Report:

Trustee Page shared the February financial overview with the board and explained that we are close to our budgeted expenses and revenues. He also shared some investment options and will be working with Nesbitt Financial on those.

Technology Report:

Trustee Raab shared that he is working to revamp the security policy and provided copies of the policy to the board members.

Fundraising Report:

Trustee Crane reported that there were a couple extra donations that went into the 2021 year totals. The updated 2021 YTD totals are \$8,005 from 86 donors (24.5% return). The YTD for 2022 is \$220.

Used Book Room Report:

Trustee Watson reported that the Ebay sales for February were \$237.31 and the Saturday book sales were \$283.50. The monthly total for February is \$520.18. The year to date sales are \$868.31. Compared to last year, we are a bit behind but it is likely due to canceling the February book sale.

Buildings & Grounds Report:

Sam Pennise joined the beginning of our meeting and shared the landscaping and pad plans for the Katherine Meade Memorial. He will continue to update the board with developments.

The board discussed needing a replacement for buildings and grounds as Sam Penisse is no longer on the Board of Trustees.

Memorials Report:

Trustee Curran reported that there were no new memorials for February. The YTD is \$5,150.

Old Business:

- *Fundraising Request to Town of Urbana:* President Tompkins turned in the new request on March 1st for the same amount as last year.

New Business:

- *Community Report:* President Tompkins discussed that Director Murphy and himself are working together on the report. If anyone has anything to add, contact Director Murphy.
- *Volunteer Luncheon:* Director Murphy is working on putting together a Volunteer Luncheon and will send out information when plans have been finalized.

Next Meeting Date: April 12, 2022 at 6 PM

Adjournment: Trustee trustee Wightman moved to adjourn, seconded by Trustee Page. All approved and the Chairman adjourned the meeting at 7:11 PM.

*Respectfully Submitted,
Carrie Crane*