

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Wednesday, November 9, 2022**

**Present:** President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Erin Kellogg, Travis Raab, Suzanne Curran, Jerine Faber, Mary Jo Hanna

**Absent:** Marsha Watson, Nancy Wightman, Mike Page

**Meeting Called to Order:** President Tompkins opened the meeting at 6:00 P.M.

**Minutes Approval:** Trustee Barry made, and Trustee Curran seconded, a motion to accept the October minutes. All approved.

## **Director Murphy's Report:**

Director Murphy shared that she gave out over 100 books during trick or treating and that there has been a lot of positive feedback relating to the statue. She also updated the board that the t-shirts are now upstairs for the public to purchase as well as mittens for the pre-k books.

Director Murphy asked if the board was interested in participating in the Lakeropoly again next year and the cost is \$100. The board is in agreement.

There has been an increase in middle school age kids coming into the library and Director Murphy asked the board their ideas of providing a children's programmer to address all age levels as the need for programming has increased in libraries. President Tompkins and Director Murphy will talk with Trustee Page and report back to the board at the next meeting about financing a programmer.

## **Treasurer Report:**

Trustee Page was absent and will report out at the next meeting.

## **Technology Report:**

Trustee Raab shared that our outside wifi was updated. He will also look into STLS adding printing via wifi from the computers instead of patrons plugging into the printer for their printing needs.

## **Fundraising Report:**

Trustee Crane reported that 2022 YTD totals from the Annual Appeal letters is \$8,145. There have been 74 donors to date which is a 23% return. Last year at this time YTD totals were \$6,755 from 74 donors; 21.8% return.

### **Used Book Room Report:**

It was reported that the Ebay sales for October were \$413 and the Saturday book sales were \$538.60. The monthly total for October is \$951.60. The year to date sales are \$13,648.17.

Director Murphy will contact other directors to see what their book sale costs are to see how we compare.

### **Buildings & Grounds Report:**

Trustee Hanna reported on Trustee Watson's behalf that the new plantings are doing well and our new landscaping service has started.

### **Memorials Report:**

Trustee Curran reported that there were no new memorials for October and the YTD is \$6,524.66.

### **Old Business:**

- *Katherine Meade Memorial Tribute wrap up:* Everyone was very pleased with the event.

### **New Business:**

- *Five Year Strategic Plan Update:* President Tompkins and Director Murphy are beginning to work on the five year plan.
- *Training Opportunity:* President Tompkins shared that we have additional training to complete. He will look into what the training requirements are and let the board know.
- *Brick Fundraiser:* Trustee Barry shared a proposal for a brick fundraiser to begin before Christmas.
  - Trustee Faber motioned to move forward with the brick fundraiser, Trustee Crane seconded, all approved.

**Next Meeting Date:** December 13, 2022 at 6 PM

**Adjournment:** Trustee Barry moved to adjourn, seconded by Trustee Raab. All approved and the Chairman adjourned the meeting at 7:03 PM.

*Respectfully Submitted,  
Carrie Crane*