

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Wednesday, October 12, 2022**

**Present:** President Tompkins, Director Sally Murphy, Mary Jo Hanna, Marsha Watson, Carrie Crane, Ruth Barry, Mike Page, Erin Kellogg, Nancy Wightman, Via Zoom: Travis Raab

**Absent:** Suzanne Curran, Jerine Faber

**Meeting Called to Order:** President Tompkins opened the meeting at 6:02 P.M.

**Minutes Approval:** Trustee Wightman made, and Trustee Hanna seconded, a motion to accept the September minutes. All approved.

## **Director Murphy's Report:**

Director Murphy shared two fundraising ideas for Christmas (bricks and pies). She also noted that the library will be participating in trick or treating this year with books and candy and that the library will be participating in this year's cookie walk.

Trustee Barry offered to chair the committee for the brick fundraiser that will occur before Christmas.

## **Treasurer Report:**

Trustee Page reviewed the September YTD financials and we are within our projected budget.

## **Technology Report:**

Trustee Raab shared that our outside wifi does not extend very far outside of the building and he is going to look into STLS adding an additional range extender. He will share his findings at the next meeting.

Trustee Raab will also look into STLS adding printing via wifi from the computers instead of patrons plugging into the printer for their printing needs.

## **Fundraising Report:**

Trustee Crane reported that there were no new donations and the YTD for 2022 is \$7,645.

Trustee Crane updated the board that 36 t-shirts were sold at the Longest Table event which totalled \$720 (a \$390 profit). Remaining shirts can be sold upstairs during regular hours and be used again for next year's event.

Trustee Page and Director Murphy will look into any taxing needs for Saturday book sales and t-shirts.

**Used Book Room Report:**

Trustee Watson reported that the Ebay sales for September were \$227 and the Saturday book sales were \$646.50. The monthly total for September is \$873.50. The year to date sales are \$12,696.57.

**Buildings & Grounds Report:**

Trustee Watson reported that the patio is complete and all interior and exterior lighting has been repaired and updated. The exterior landscaping is complete. Trustee Watson notified the board that we will be hiring a new landscaping service through Steve Buck beginning in November and terminating our current landscaping service effective November first.

Trustee Crane motioned to move forward with hiring Steve Buck for landscaping, Trustee Barry seconded, all approved.

**Memorials Report:**

President Tompkins reported on Trustee Curran's behalf that there were \$50 in memorials for September and the YTD is \$6,524.66.

**Old Business:**

- *Katherine Meade Memorial Tribute:* Trustee Hanna and Trustee Watson shared the program and logistics of the tribute for the 15th.
- *Longest Table Wrap Up:* Trustee Watson reported on the Longest Table event and was excited to share that we profited \$12,067! After explaining to the board the income versus expenses for the event, she said the committee is already planning for next year's event to be held on September 30th.

**New Business:**

- *Annual Training Requirements:* President Tompkins reminded the board to complete the sexual harassment training.

**Next Meeting Date:** November 8, 2022 at 6 PM

**Adjournment:** Trustee Wightman moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 7:16 PM.

*Respectfully Submitted,  
Carrie Crane*