

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, September 13, 2022

Present: President Tompkins, Director Sally Murphy, Travis Raab, Mary Jo Hanna, Jerine Faber, Marsha Watson, Carrie Crane, Suzanne Curran, Ruth Barry, Mike Page, Erin Kellogg, Jerine Faber

Absent: Nancy Wightman

Meeting Called to Order: President Tompkins opened the meeting at 6:00 P.M.

Minutes Approval: Trustee Barry made, and Trustee Curran seconded, a motion to accept the August minutes with the following amendments: Change “truste” to “Trustee” towards the end of the minutes. All approved.

Director Murphy’s Report:

Director Murphy shared that the store room will be cleaned up and the library will be prepared to give tours during the October 15th memorial.

She also shared that the library has many collaborations in the works with other organizations around town and she updated the board on the STLS DIE book club and future speakers.

Treasurer Report:

Trustee Page reviewed the August YTD financials and we are within our projected budget.

Technology Report:

Trustee Raab shared that everything is running as it should be.

Fundraising Report:

Trustee Crane reported that the YTD for 2022 is \$7,645. Out of the 315 letters mailed, 71 have submitted a donation which is a 22.5% return. Last year at this time we had \$6,255 from 70 donors (21% return). An annual appeal letter has also been added to the Longest Table event gift bags.

Trustee Crane updated the board on the t-shirts, which should be available for the Longest Table event.

Used Book Room Report:

Trustee Watson reported that the Ebay sales for August were \$306.50 and the Saturday book sales were \$623.50. The monthly total for August is \$6,275.80 . The year to date sales are \$11,823.07. Trustee Watson recommended that we consider raising our book sale room prices.

Trustee Watson was excited to share that the summer book sale brought in \$5,345.80 this year!

Buildings & Grounds Report:

Trustee Watson reported that the patio for the memorial is complete and the selection of trees/shrubs will be happening soon. The Gazebo has been stained and the exterior handrails and book drops are being completed by Kevin Bailey, from Mercury.

The mechanism on the exterior door was replaced by Rick Watson and secondhand bookshelves were purchased to help organize the store room.

Memorials Report:

Trustee Curran reported that there were \$218 in memorials for August and the YTD is \$6,474.66.

Old Business:

- *Katherine Meade Memorial Tribute:* Trustee Watson and Trustee Hanna updated the board on its progress and new reveal date of October 15th. The event is from 9:00-10:30 for the library and the Meade friends and family and will be continued on for the public starting at 11. It is requested that all board members be present.
- *Longest Table:* Trustee Faber updated the board on the planning of the Longest Table event and Trustee Watson provided the board a timeline and structure for the night via email.
 - Trustee Crane said that NHS members from school can come and help clean up at 10:00 on Sunday.

New Business:

- *Annual Training Requirements:* Trustee Crane has emailed the board the annual sexual harrassment training, and Director murphy will pass the training on to her staff and volunteers.

Next Meeting Date: October 12, 2022 at 6 PM (note the day change from Tuesday to Wednesday)

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Rabb. All approved and the Chairman adjourned the meeting at 6:53 PM.

*Respectfully Submitted,
Carrie Crane*