

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, April 11, 2023

Present: President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Mary Jo Hanna, Nancy Wightman, Travis Raab, Jerine Faber, Erin Kellogg, Mike Page, Suzanne Curran

Absent: Marsha Watson

Meeting Called to Order: President Tompkins opened the meeting at 6:03 P.M.

Minutes Approval: Trustee Wightman made, and Trustee Barry seconded, a motion to accept the March minutes. All approved.

Director Murphy's Report:

Director Murphy updated us on where she is at with a few different grants with one aimed towards a seed library. This particular grant could help offset some of the summer reading program costs.

Director Murphy shared some responses from the survey she sent out regarding our programs. She is going to continue to spread the survey around in order to gather more feedback.

Summer reading planning is underway and Director Murphy is including an online sign up option this year.

Director Murphy visited with other libraries in our system and learned that many of them complete an internal audit. She recommended that we look into completing an internal audit or review and will reach out for more information.

Treasurer Report:

Trustee Page reviewed the YTD income and expenses with the board. Our early fundraising efforts are having a positive impact on the budget and we are in a good financial position.

Technology Report:

Trustee Raab said everything is working as it should. The board reopened the discussion of obtaining hotspots and it will be looked into again.

Fundraising Report:

Trustee Crane had no updates.

Used Book Room Report:

Trustee Curran reported that the Ebay sales for March were \$133 and the Saturday book sales, which includes the winter week sale, was \$175. The monthly total for March is \$303 and the YTD is \$4,740.54.

Buildings & Grounds Report:

Spring cleanup has begun and should be done by May. The board also discussed the tree dedication for Sam Pennise as the tree has been planted.

Memorials Report:

Trustee Curran reported that the memorials for March were \$1,312.74 and the YTD is \$4,527.74.

Old Business:

- *Long Range Plan for 2023-2027:* President Tompkins is forming a sub committee for this consisting of Trustee Curran, Director Murphy, Trustee Wightman, and himself.
- *Brick Campaign Wrap-up:* Trustee Barry shared that 61 bricks have been purchased and the fundraiser is ready to close. The postcard reminders that were sent out seemed to be very helpful.
- *Volunteer Luncheon:* The volunteer luncheon will be held on May 11th.
- *Community Report:* The community report will be out by the end of April.
- *Taylor Grant Input:* Director Murphy asked for any feedback regarding the grant to be sent to her as she hopes to have it completed and sent out in early May.

New Business:

- *Point of the Bluff Can Pickup:* Trustee Faber was approached by Point of the Bluff and they are looking for a non-profit to take care of cans/bottles during their summer events. This would require pick ups on Monday mornings and the library would get to keep all of the profit from the refunds. The board agrees to look into this further and to see if we can logically make it work.

Next Meeting Date: May 9, 2023 at 6 PM

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Raab. All approved and the Chairman adjourned the meeting at 7:09 PM.

*Respectfully Submitted,
Carrie Crane*