

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, August 8, 2023

Present: Director Sally Murphy, Carrie Crane, Ruth Barry, Mary Jo Hanna, Erin Kellogg, Marsha Watson, Nancy Wightman, Mike Page

Absent: Roger Tompkins, Jerine Faber, Suzanne Curran

Meeting Called to Order: Trustee Wightman opened the meeting at 6:01 P.M.

Minutes Approval: Trustee Barry made, and Trustee Page seconded, a motion to accept the July minutes. All approved.

Director Murphy's Report:

Director Murphy shared that the Summer Reading Program is almost finished and it had a great turnout. There were often more people attending the programs than had signed up.

Director Murphy informed us that Maggie Bayne will be filling the bookkeeping and library aid position that Deb is vacating and that Amber Stevens will run the Little Bookworms through December until we find a more permanent solution. Deb will be available as a sub if needed.

She also discussed creating a weeding schedule and will work with STLS on it. The library will be a host for the STLS DEI committee on September 7th.

Treasurer Report:

Trustee Page reported that our financials continue to be in good standing. When we build next year's budget, buildings and grounds need to be reevaluated due to the rising cost of services and materials.

Technology Report:

Director Murphy said everything is running as it should.

Fundraising Report:

Trustee Crane reported that 486 letters were mailed out. The mailing list was increased this year by adding the new library card users, but as many of them were vacationers and using their vacation rental address, many were returned and deleted for next year. Moving forward with new library card users, it was recommended that they be separated into different piles for those who are residents and vacationers. After addresses were deleted for being returned to sender, our mailing list is made up of 466 individuals. The total amount donated is \$4,450 from 43 donors, a 9% return at this point.

Used Book Room Report:

Director Murphy reported that the Ebay sales for July were \$252 and the Saturday book sales were \$1,339.79. The monthly total for July is \$1,591.79 and the YTD is \$8,263.85.

Buildings & Grounds Report:

Trustee Watson shared that new toilet seats have been installed in the upstairs bathrooms as well as minor repairs here and there. She discussed that the bulbs in the community room need to be updated to LED with a dimmer switch and will hopefully happen in September. She also recommended that we look at power washing the exterior next June.

Memorials Report:

Director Murphy reported that the memorials for July were \$400 and the YTD is \$5,427.74.

Old Business:

- *Longest Table:* Trustee Watson shared the progress of the Longest Table event and reminded board members to turn their wine in for the wine pull. The longest table committee will be emailing with updates and needs.
- **Board of Trustees:** The board reviewed the policy guidelines in regards to voting and nonvoting members. We currently have two non voting members and are looking to fill a vacant board position with a new voting member. The board spent some time discussing what they are looking for in a new board member. It was recommended to be mindful of the skill set someone can bring so that we can diversify the talents of the board.

New Business: none

Next Meeting Date: September 12, 2023 at 6 PM

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 6:56PM.

*Respectfully Submitted,
Carrie Crane*