

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, January 10, 2023

Present: President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Erin Kellogg, Suzanne Curran, Jerine Faber, Mary Jo Hanna, Marsha Watson, Mike Page, Nancy Wightman

Absent: Travis Raab

Meeting Called to Order: President Tompkins opened the meeting at 6:01 P.M.

Minutes Approval: Trustee Curran made, and Trustee Barry seconded, a motion to accept the December minutes with the following adjustments, change President Curran to President Tompkins in the executive session section. All approved.

Director Murphy's Report:

Director Murphy shared that she is starting the end of the year reports. With the uptick of older kids coming to the library she is beginning to include some regular programs for them. She is asking for any programming or speaker ideas to be shared with her as her goal is to include at least one additional outside presenter a month. Director Murphy would like to become a Notary Public and add that as a service at the library.

Trustee Watson motions to pay for Director Murphy to get certified as a Notary Public, Trustee Wightman seconded, all approved.

Treasurer Report:

Trustee Page presented the end of year financial overview and will send out electronic versions to board members.

Technology Report:

Director Murphy reported on Trustee Raab's behalf, that she is unaware of any technology issue and he will report at the next meeting.

Fundraising Report:

Trustee Crane reported that 2022 end of year totals from the Annual Appeal letters is \$8,995. There have been 80 donors to date out of 315 mailings, which is a 25% return. Last year's was \$7,655 from 82 donors; a 24% return.

Trustee Barry shared that the brick fundraiser is underway and will be posting information around the area.

Used Book Room Report:

Trustee Curran reported that the Ebay sales for December were \$346 and the Saturday book sales were \$343. The monthly total for December is \$689 The year to date sales are \$15,206.97.

Trustee Curran updated the board on the February book sale and is looking for people to sign up for a few time slots.

Buildings & Grounds Report:

Trustee Hanna updated the board on some minor winterizing of the grounds and expressed a need for help with lifting the recycling. Director Murphy will ask Steve Buck.

Memorials Report:

Trustee Curran reported that the memorials for December were \$150 and the YTD is \$7,029.66.

Old Business:

New Business:

- *Budget Approval:* This is being postponed until the next meeting.
- *Long Range Plan for 2023-2027:* President Tompkins is asking each board member to review the long range plan and come back with feedback for updating it by the next meeting.

Next Meeting Date: January 14, 2023 at 6 PM

Adjournment: Trustee Faber moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 7:00 PM.

*Respectfully Submitted,
Carrie Crane*