

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, March 14, 2023**

**Present:** President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Mary Jo Hanna, Nancy Wightman, Travis Raab, Jerine Faber

**Absent:** Erin Kellogg, Mike Page, Marsha Watson, Suzanne Curran

**Meeting Called to Order:** President Tompkins opened the meeting at 6:06 P.M.

**Minutes Approval:** Trustee Wightman made, and Trustee Hanna seconded, a motion to accept the February minutes. All approved.

## **Director Murphy's Report:**

Director Murphy is beginning to work on the community report and is currently working on four grants.

The company who used to do our shredding day, are no longer doing this and Director Murphy is looking into other places who can do this.

Director Murphy updated the board on her discussions with Brian from STLS and the idea of a children's programmer. She shared what some other libraries are doing in terms of a children's programmer along with their job descriptions. A survey will be going out asking for community feedback on our current program and future needs to assess the need for such a position.

## **Treasurer Report:**

Trustee Page will report out at the next meeting.

## **Technology Report:**

Trustee Raab said everything is working as it should.

## **Fundraising Report:**

Trustee Crane reported that there was \$425 from 5 donors for this year so far. The checks were dated 2022, but received and deposited in this fiscal year and will count towards 2023 totals. The board agrees that we should continue to send the appeal letter, with the goal of sending it out in July.

## **Used Book Room Report:**

President Tompkins reported on Trustee Curran's behalf that the Ebay sales for February were \$198 and the Saturday book sales, which includes the winter week sale, was \$2,995. The monthly total for February is \$302.75 and the YTD is \$4,437.54.

### **Buildings & Grounds Report:**

Trustee Hanna discussed that the foam sealer on the doors needs to be replaced and the installer is already aware.

### **Memorials Report:**

President Tompkins reported on Trustee Curran's behalf that the memorials for February were \$215 and the YTD is \$3,215.

### **Old Business:**

- *Long Range Plan for 2023-2027:* President Tompkins is forming a sub committee for this consisting of Trustee Curran, Director Murphy, Trustee Wightman, and himself.
- *Request for Town Funding:* President Tompkins reminded the board that we are requesting the same amount as last year which is \$73,500.

### **New Business:**

- *Volunteer Luncheon:* The board would like to continue the volunteer luncheon to show their appreciation of all that the volunteers do. Trustee Hanna and Trustee Barry will help Director Murphy plan this.
- *Memory of Lyn Chadwick:* The board discussed Lyn's contributions to the library and discussed doing a brick in her honor. The board members agreed to contribute towards a brick in her honor and can turn money into Trustee Barry.
- *June's Board Meeting:* The date for the June board meeting is being switched from June 13th to June 14th.
- *Brick Campaign:* The board discussed sharing a postcard reminder of the campaign to a targeted group.

**Next Meeting Date:** April 11, 2023 at 6 PM

**Adjournment:** Trustee Wightman moved to adjourn, seconded by Trustee Raab. All approved and the Chairman adjourned the meeting at 6:52 PM.

*Respectfully Submitted,*  
*Carrie Crane*