

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, May 9, 2023

Present: President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Mary Jo Hanna, Jerine Faber, Erin Kellogg, Mike Page, Suzanne Curran, Marsha Watson

Absent: Nancy Wightman, Travis Raab

Meeting Called to Order: President Tompkins opened the meeting at 6:04 P.M.

Minutes Approval: Trustee Faber made, and Trustee Watson seconded, a motion to accept the April minutes. All approved.

Director Murphy's Report:

Director Murphy shared that the Community Report was sent out in mid April and that we should hear back soon from the Tyrtle Beach and the Foundation for Southern Tier Libraries grants. The Taylor Grant has also been submitted.

The summer reading planning is underway and in a good position. Anyone willing to help out by making paper cranes is welcome to do so.

Director Murphy reminded the board that we often give a senior scholarship to a deserving senior and the board discussed and chose a senior.

The library is hosting the Hammondsport Student Art Show during the week of May 22nd. The library is excited about this collaboration with the school. It will be featuring k-12 grade artwork.

Treasurer Report:

Trustee Page reviewed the YTD income and expenses with the board. He explained that the yearly depreciation was corrected.

Technology Report:

Trustee Raab will report at our next meeting.

Fundraising Report:

Trustee Crane and the fundraising committee discussed updating the mailing list with new library card holders and participants from the Longest Table event.

Used Book Room Report:

Trustee Curran reported that the Ebay sales for April were \$110 and the Saturday book sales were \$396.50. The monthly total for April is \$506.50 and the YTD is \$5,247.04.

Buildings & Grounds Report:

Trustee Watson reported that spring cleanup is underway and spring plantings will begin shortly. There were some lighting issues downstairs that were likely due to overloading the circuit. While the electrician was there, he recommended that we should convert our downstairs lights to LED.

Trustee Barry motions to replace the downstairs lights with LED, Trustee Crane seconds, all approved.

The door weather stripping that was added this past winter is too large for our doors and has been causing some jamming issues. Trustee Watson is looking into who the door manufacturer is so that we can properly correct the issue.

Memorials Report:

Trustee Curran reported that the memorials for April were \$50 and the YTD is \$4,577.74.

Old Business:

- *Long Range Plan for 2023-2027:* President Tompkins and the committee met and are almost ready for the board to review their updates. President Tompkins also stated that the policy manual needs to be updated and he organized a subcommittee to work on updating sections at a time. The board agrees that although this is a large task, it needs to be completed.
- *Brick Campaign Wrap-up:* Trustee Barry shared that 73 bricks have been sold (26 big bricks and 47 small bricks). The papers are almost ready to be sent in and then there is a six week turn around. The Block Brothers will be completing the work when the bricks are ready to be installed.
- *Volunteer Luncheon:* The volunteer luncheon will be held at the library on May 18th at 11:30.
- *Point of the Bluff Can Pickup:* Although the board was appreciative that Point of the Bluff thought of us for their can pick ups after summer events, the board could not find a way to make it work.

New Business:

- *Children's Programmer:* Director Murphy shared her thoughts for a Children's Programmer and outlined some potential hours/rates and job requirements. The board addressed a few concerns but would like to continue to pursue this idea. The board was

not ready to make a decision at this point, but has asked Director Murphy to create a detailed job description and outline the duties and responsibilities for this position.

Next Meeting Date: June 14, 2023 at 6 PM (***)This is a Wednesday)

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Page. All approved and the Chairman adjourned the meeting at 7:22 PM.

*Respectfully Submitted,
Carrie Crane*