

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, February 13, 2024

Present: President Tompkins, Director Sally Murphy, Carrie Crane, Mary Jo Hanna, Suzanne Curran, Nancy Wightman, Ruth Barry, Scott Reinhart, Stephen Butchko, Jerine Faber, Marsha Watson, Mike Page

Absent: Jeniffer Taylor

Minutes Approval: Trustee Wightman made, and Trustee Barry seconded, a motion to accept the January minutes with the following change: Jennifer to Jeniffer. All approved.

Director Murphy's Report:

Director Murphy reported that the payroll/tax outsourcing is all set up and working. The school art and music collaboration went well as did the Advocacy Day she attended. She shared some upcoming programs with the board and discussed her work with the DAC DEI committee.

The board discussed closing for a few hours on April 8th for the eclipse and were in agreement.

The Annual report is almost completed and the Community Report will be started soon.

Director Murphy discussed her maternity leave and Paid Family Leave. The library does not currently pay into Paid Family Leave and the board discussed opting in.

Trustee Wightman moved to buy into Paid Family Leave, Trustee Crane seconded, All approved.

Treasurer Report:

Trustee Page presented the 2024 budget. Director Murphy will reach out to Brain from STLS to answer some of the questions that were brought up about the non profit public reserve caps.

Trustee Page announced that he is resigning from the board.

Trustee Reinhart motions to approve the 2024 budget, Trustee Wightman seconded, all approved.

Technology Report:

Director Murphy shared that Deb's computer was replaced and that in the future we may need to replace the other two computers that Lynne and Joyce use.

Fundraising Report:

Trustee Crane reported that the end of year total is \$8,950 from 87 donors, a 18% return. We have received \$725 already for 2024.

Used Book Room Report:

Trustee Curran reported that the Ebay sales for January were \$227.50 and the Saturday book sales were \$530.50. The monthly total for January is \$758 and the YTD is \$758.

Buildings & Grounds Report:

Trustee Hanna shared that they want to create a 5 year plan to bring to the board.

Memorials Report:

Trustee Curran reported that there were no recorded memorials in January and the YTD is \$0. Director Murphy thinks there are a couple and will look into it.

New Business:

- *Long Range Plan:* President Tompkins will be sending out a copy of the long range plan for comments.
- *Request for Town Funding:* President Tompkins recommended that we request the same amount as we did last year which was \$73,500.

Trustee Barry motioned we request the same amount, \$73,500, as last year for town funding, Trustee Hanna seconded, all approved.

Other: none

Next Meeting Date: March 12, 2024 at 6 PM

Adjournment: Trustee Barry moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:20 PM.

*Respectfully Submitted,
Carrie Crane*