

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, October 10, 2023**

**Present:** President Tompkins, Director Sally Murphy, Carrie Crane, Ruth Barry, Marsha Watson, Suzanne Curran, Jerine Faber, Nancy Wightman

**Absent:** Mary Jo Hanna, Erin Kellogg, Mike Page

**Meeting Called to Order:** President Tompkins opened the meeting at 6:04 P.M.

**Minutes Approval:** Trustee Wightman made, and Trustee Faber seconded, a motion to accept the September minutes. All approved.

## **Director Murphy's Report:**

Director Murphy informed the board that Maggie Bayne resigned and she shared the exit interview. A few options to fill the position were discussed and Director Murphy will keep the board updated as this progresses.

Story hour has been going well and there has been an increase in numbers. Director Murphy has been working to pull some information for the board to look at and they consider what story time will look like in the spring. A few members of the board were very impressed and pleased with the work that Amber Stevens has been doing.

Director Murphy said that we were able to get the \$1,000 grant for the yoga program and there was another \$500 donation towards yoga. This allows the library to have yoga covered for the rest of the year as well as help reimburse some of the summer cost. The library also got word that they were approved for the amount requested in the Taylor grant (\$33,500). As always, this generous amount from the Taylor Foundation is greatly appreciated and the board members expressed their thankfulness to have their continued support.

Director Murphy plans to hand out books again this year for trick or treating and will be reading spooky stories on Halloween.

The NYLA conference is November 2-4 and Director Murphy requested funding to attend the conference. The total cost with registration and hotel would be around \$679. The board was in agreement to fund this for Director Murphy.

## **Treasurer Report:**

Trustee Page will report out at our next meeting.

## **Technology Report:**

Director Murphy said everything is running as it should and the board is continuing to brainstorm options to fill the technology role.

### **Fundraising Report:**

Trustee Crane reported the total amount donated is \$8,100 from 77 donors, a 17% return at this point.

### **Used Book Room Report:**

Trustee Curran reported that the Ebay sales for September were \$538.50 and the Saturday book sales were \$1,101. The monthly total for September is \$1,639.50 and the YTD is \$17,611.96. .

### **Buildings & Grounds Report:**

Trustee Watson reported that the weather stripping has been applied to the doors in the front of the building and back of the building is next on the list. There were also a few plumbing issues that occurred and have since been resolved. She is still working on getting quotes for snow plowing.

### **Memorials Report:**

Trustee Curran did not have anything to report on for the month of September and the YTD is \$5,752.74.

### **Old Business:**

- *Brick Campaign Update:* The company is aiming for the 16th of October to process the bricks as they are behind. If the ground is frozen when the bricks come in, it was mentioned to try and display them in the library for people to see.
- *Long Range Plan and Policy Manual Update:* Tabled

### **New Business:**

- *Longest Table Wrap Up:* Trustee Watson reported the Longest Table financial breakdown and the event profited \$13,285. The board discussed how the event went and what worked well and what could be improved upon for next year. The Longest Table committee is already working on a date and theme for next year.
- *Annual Sexual Harassment Training:* Trustee Crane will send out the Sexual Harassment training before our next meeting so that we are in compliance.
- *Conflict of Interest Disclosure Requirements:* President Tompkins is working on this and hopes to have something for the board soon.

### **Other:**

- *Board Vacancies:* The board discussed filling the vacancies.
- *Alcohol Restrictions:* The board discussed their thoughts and feelings about allowing groups to bring in and consume alcohol on the premises. Director Murphy provided the board with information on the legality of alcohol in public libraries and the board expressed concerns with liability, precedence, and overall image. The board would like to continue discussions surrounding this topic when all board members are present.

**Next Meeting Date:** November 14, 2023 at 6 PM

**Adjournment:** Trustee Wightman moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:38 PM.

*Respectfully Submitted,  
Carrie Crane*