

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, April 9, 2024

Present: President Tompkins, Director Sally Murphy, Carrie Crane, Mary Jo Hanna, Suzanne Curran, Ruth Barry, Scott Reinhart, Stephen Butchko, Jerine Faber, Marsha Watson, Jeniffer Taylor, Nancy Wightman

Absent:

Minutes Approval: Trustee Wightman made, and Trustee Reinhart seconded, a motion to accept the March minutes with the following amendments: Change President Barry to Trustee Barry under the “other” category.

Director Murphy’s Report:

Director Murphy informed the board that the Community Report and the Taylor Grant are almost completed.

The summer reading program planning is well underway and she discussed upcoming programs and summarized a few that had already occurred. The library handed out over 2,000 eclipse glasses to the community.

Director Murphy shared that the Central Library Aid through STLS will be putting their funding towards digital resources, which will boost our Libby availability.

Trustee Taylor worked with Director Murphy to get the Paid Family Leave added.

Treasurer Report:

There is no treasurer’s report. President Tompkins, Director Murphy, and Trustee Butchko will serve on a committee to discuss filling the treasurer position.

Technology Report:

Director Murphy shared that she met with SCT computers to discuss our technology needs and they quoted around \$1,580 a year to contract with them for bi-monthly or quarterly services. She is going to talk with STLS to make sure there would not be an issue with this partnership. This company would also help with a technology replacement plan.

It was mentioned that Travis Raab would be an excellent person to fill this role if we created a similar contract and payment plan with him. Director Murphy will reach out to him.

Fundraising Report:

Trustee Crane reported that the YTD is \$1,975 from 7 donors.

Used Book Room Report:

Trustee Curran reported that the Ebay sales for March were \$190.00 and the Saturday book sales were \$441. The monthly total for March is \$631 and the YTD is \$3,967.60.

Buildings & Grounds Report:

Trustee Hanna reported that when Trustee Watson returns they will schedule the exterior of the building to be cleaned and they have already obtained a quote from Clean and Green. Trustee Reinhart fixed the outlet in the gazebo and the board discussed the snow plowing contract from the winter.

Memorials Report:

Trustee Curran reported that there were no recorded memorials in March and the YTD is \$0.

Old Business:

- Community Report: President Tompkins requested that any suggestions or concerns should go to him or Director Murphy as it will be sent out in mid April.

New Business:

- *Brian Hildreth's Visit and Follow-up Actions:* Brian presented the board with updated Board of Trustee handbooks and discussed the role of a public library treasurer, fund balances, grants, and a Friends of the Library. President Tompkins and the committee will begin to meet to discuss recommendations for financials and filling the treasurer position.
- *Volunteer Recognition:* The board discussed doing a luncheon again this year in May to show their appreciation for the volunteers.

Next Meeting Date: May 14, 2024 at 6 PM

Adjournment: Trustee Wightman moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 7:05 PM.

Respectfully Submitted,
Carrie Crane