

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, August 13, 2024**

**Present:** President Tompkins, Carrie Crane, Suzanne Curran, Scott Reinhart, Marsha Watson, Nancy Wightman, Stephen Butchko, Mary Jo Hanna, Jerine Faber, Ruth Barry

**Absent:** Director Sally Murphy, Jeniffer Taylor

**Minutes Approval:** Trustee Wightman made, and Trustee Reinhart seconded, a motion to accept the July meeting minutes, all approved.

**Director Murphy's Report:** None

**Treasurer Report:** None

## **Technology Report:**

President Tompkins informed the board that we are moving forward with the Southern Tier Library System computer contract.

## **Fundraising Report:**

Trustee Crane reported that the year to date (YTD) is \$6,110 from 52 donors, a 25 percent return. We mailed out 206 letters this year compared to 460 letters last year. Last year at this time we were around \$4,400 from 43 donors.

## **Used Book Room Report:**

Trustee Curran reported that the Ebay sales for July were \$219 and the Saturday book sales were \$1,406.50. The monthly total for July is \$1,625.50 and the YTD is \$8,185.75.

## **Buildings & Grounds Report:**

Trustee Reinhart shared that he had a subcommittee meeting and they created a spreadsheet that details a five year building maintenance and replacement plan. Sean Stopka Tree Service provided a quote of \$400 to trim the tree by the gazebo and it was agreed to move forward.

Trustee Butchko motioned to approve the \$400 for the tree trimming through Sean Stopka, Trustee Hanna seconded, all approved.

## **Memorials Report:**

Trustee Curran reported that there were no memorials for July and the YTD is \$3,616.

## **Old Business:**

- *Treasurer update:* President Tompkins reported that they will be interviewing three individuals for the position this week.
- *Longest Table Report:* Trustee Watson updated the board where they are in their planning and encouraged everyone to add more people to their tables as numbers are lower than expected this year.

**New Business:**

- *By-Laws update:* Trustee Curran and Trustee Crane updated the board with their progress of the bylaws and provided the board with the first section draft to review and comment on for the next board meeting.

**Other:** Trustee Butchko suggested that we consider getting an appraisal of the contents of the building through our insurance provider as he is currently working on the artwork appraisals.

**Next Meeting Date:** September 10, 2024 at 6:00

**Adjournment:** Trustee Barry moved to adjourn, seconded by Trustee Watson. All approved and the Chairman adjourned the meeting at 7:16 PM.

*Respectfully Submitted,  
Carrie Crane*