**Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, February 11, 2025**

**Present**: President Tompkins, Director Sally Murphy, Carrie Crane, Scott Reinhart, Stephen

Butchko, Jerine Faber, Nancy Wightman, Suzanne Curran, Ruth Barry

**Absent:** Jeniffer Taylor, Marsha Watson

**Minutes Approval:** Trustee Butchko made, and Trustee Barry seconded, a motion to accept the January meeting minutes, with the following corrections; “Fabre” to Faber” under the fundraising section, all approved.

**Director Murphy’s Report**: Director Murphy shared that Laurie has been working on the marketing and socials and is continuing to work on the logo/fonts/colors.

Some technology updates include the library using Kanopy for video streaming and Mango for a language-learning app.

The Annual Report will be completed in a couple weeks to review.

She had some patrons express concerns about cuts to federal funding and possible cuts to grants and the Department of Education. She explained that none of our funding is directly federal and the largest area to see an impact is construction aid.

January was a great month for programs with participation increasing across the board in the book club, THREADS, yoga, knitting, Little Bookworms, Mac Users, and local tutoring and speech therapy utilizing spaces.

New programming for February includes some craft classes, how to spot AI, Penn Yan Diner Pancake truck, and Garden Club.

**Treasurer Report:** Trustee Butchko shared the January to December income statement and reviewed the actual spending compared to what was budgeted. Next month he will have a line by line analysis of the budget.

Trustee Butchko and President Tompkins met with First Heritage Federal Credit Union to update the signatories and discovered an issue with Nesbitt Financials. They addressed some concerns with both institutions.

**Technology Report:**

no report

**Fundraising Report:**

Trustee Crane reported that $200 more dollars came in with checks dated in December and she needs to check if that is counted in 2024 or 2025.

**Used Book Room Report:**

Trustee Curran stated that the net Ebay sales for January were $582.17 and the Saturday book sales were $470.61. The monthly total for January is $1,090.28 and the YTD is $1,090.28.

**Buildings & Grounds Report:**

Trustee Reinhart reported that the TV has been mounted behind the front desk. The doors continue to be a problem with sticking and closing. Although not an immediate need, this is something that will need to be addressed at some point. It is still recommended to install handicap buttons on the doors.

Modern Refrigeration is coming to look at the boiler. A few board members suggested that we get the elevator serviced, have the folding chairs cleaned, and get a spec sheet for the air filtration.

**Memorials Report:**

Trustee Curran reported that there were no memorials for January and the YTD is $0.

**Old Business:**

* *Insurance Renewal:* Trustee Butchko shared and discussed the insurance policy and invoice.

Trustee Wightman motioned to move forward with the presented insurance policy, Trustee Barry seconds, all approved.

* *Board Vacancies:* President Tompkins has spoken with a potential board member candidate and shared the information with the board. Moving forward with potential candidates, he would like himself and Director Murphy to sit down with potential candidates and give an explanation of what it means to be on the board and associated responsibilities.

* *Safety Deposit Box of Five Star:* The safety deposit box has been renewed. President Tompkins and Trustee Curran have access to the box.

**New Business:**

* *Sustainable Long Term Funding Options:* Brian from STLS discussed funding options and addressed the pro’s and con’s of moving from a 414 vote (with the town) and a 259.1 vote (with the school district). He discussed what the process would look like and the board will continue to have discussions around these options.

* *Other*:

○ Evening for Mary Jo Hanna is at the Red Wing on February 20th.

○ President Tompkins would like to have an office space one day a month for Dave Oliver, who is the new Town of Urbana Historian.

**Next Meeting Date:** March 11, 2025 at 6:00

**Adjournment:** Trustee Butchko moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:02 PM.

*Respectfully Submitted,*

*Carrie Crane*