**Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, January 14, 2025**

**Present**: President Tompkins, Director Sally Murphy, Carrie Crane, Scott Reinhart, Stephen

Butchko, Jerine Faber, Nancy Wightman, Suzanne Curran, Ruth Barry, Marsha Watson

**Absent:** Jeniffer Taylor

**Minutes Approval:** Trustee Reinhart made, and Trustee Wightman seconded, a motion to accept the December meeting minutes, with the following corrections “Wightnment” to Wightman” under the 2025 budget section, all approved.

**Director Murphy’s Report**: Director Murphy shared that Laurie has been working on the marketing and socials and hopes to have a packet to present to the board in February.

BethAn has officially taken over for Little Bookworms and has done a great job so far. Director Murphy discussed a new Baby Book Program that she will be starting. The program will be geared towards families in the community who have a new baby or move into the community with a baby. She will send them a board book with a bookmark containing an invitation to Little Bookworms and welcoming to our library community.

She shared that January 25th from 10-12 will be Lynne’s goodbye gathering and welcomed everyone to attend.

Directory Murphy discussed the January programs and shared a few new programs including AI, Autism, bouquet making class etc.

A TV monitor was purchased to go behind the desk to showcase programs, photos, donors and sponsors. After the arrival of the bookcases, the storeroom has been getting reorganized and cleaned out.

**Treasurer Report:** Trustee Butchko shared that the year end report will be presented next month.

**Technology Report:**

Director Murphy shared that STLS is not timely with their service as they are swamped and is looking at the impact of breaking the contract with them and looking into an outside agency.

**Fundraising Report:**

Trustee Crane reported that the year to date (YTD) is $12,210 from 91 donors, a 44% return. Last year ended with $8,350 from 81 donors.

Trustee Fabre would like to head a fundraising effort to add more tiles to the children's corner at around $25-$50 a tile. The tiles would be sold and then the families would create artwork on them and add them to the wall.

Trustee Faber shared that the net gross from the bookcase fundraiser was $5,308.

**Used Book Room Report:**

Trustee Curran stated that the net Ebay sales for December were $344.20 and the Saturday book sales were $454.75. The monthly total for December is $798.95 and the YTD is $19,201.49.

**Buildings & Grounds Report:**

Trustee Reinhart said there are no new issues to report with the buildings or ground.

**Memorials Report:**

Trustee Curran reported that there were no memorials for December and the YTD is $3,616.

**Old Business:**

* *Insurance Renewal:* Trustee Butchko reported that the appraisal was completed on the building. He reviewed and discussed the recommended coverage suggestions. He should have a cost at our next board meeting.

* *Board Vacancies:* The board brainstormed potential board candidates to fill 2 vacancies. It was recommended to focus on filling 1 board position first.

**New Business:**

* *Signatory Authority for FHFCU Account:* President Tompkins shared that this account only has Doug Malone listed on it and we need to update it to himself and Trustee Butchko.

Trustee Wightman motions to add President Tompkins and Trustee Butchko as signatories to the FHFCU account, Trustee Faber seconds, all approved.

* *Review of Ethics/Conflicts of Interest:* President Tompkins handed the conflict of interest and the Public Library Trustee Ethics Statement out for board members to review and sign by our next meeting.

* *Sustainable Long Term Funding Options:* President Tompkins discussed bringing in Brian from STLS to discuss the different funding options. It was recommended that he come an hour before our meeting and this will be confirmed via email.

* *Other*:

○ Safety Deposit Box: President Tompkins found out that the safety deposit box contains the bill of sale and deed to the library. The renewal is coming up and we will purchase for another year and decide at a later date if we want to find another storage option.

○ *Mary Jo Hanna Board Service Appreciation:* The board would like to plan a get together to show their appreciation to Mary Jo Hanna for her service to the board. Information will come at a later date.

**Next Meeting Date:** February 11, 2025 at 6:00

**Adjournment:** Trustee Wightman moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:55 PM.

*Respectfully Submitted,*

*Carrie Crane*