

# **Fred & Harriett Taylor Memorial Library Board of Trustees Meeting**

**Tuesday, March 11, 2025**

**Present:** President Tompkins, Director Sally Murphy, Carrie Crane, Scott Reinhart, Stephen Butchko, Suzanne Curran, Ruth Barry, Marsha Watson

**Absent:** Jeniffer Taylor, Jerine Faber, Nancy Wightman

**Minutes Approval:** Trustee Butchko made, and Trustee Reinhart seconded, a motion to accept the February meeting minutes, all approved.

**Director Murphy's Report:** Director Murphy shared that the Annual Report has been submitted and has passed the first approvals.

Laurie has been busy putting together ideas for a new logo and color/fonts. A few options were shared for board feedback.

The grant for the handicap door buttons is still pending. She found out that construction aid will not include replacing the doors but will likely cover the installation of the lock system. She will be gathering quotes for that.

Around 140-150 people came through for the pancake truck event and bought 138 meals. Programs since January continue to increase in participation. Looking ahead in March, the Senior class at HCS will be coming for a transition day to learn about library resources and programming. There will be a LEGO building competition mid March and the new groups THREADS and Plant People are starting.

Director Murphy said they are going to start collecting donations at all programs to help offset costs and it will be shared in the next newsletter.

**Treasurer Report:** Trustee Butchko shared the budget vs actual fiscal year profit and losses for 2024. It was discussed that we need to pay sales tax yearly for our book sales. It was suggested to not change the book prices to help offset the tax cost and instead pay the tax out of the amount raised.

Trustee Reinhart makes a motion for a budget modification on page 3 of 6 of the 2025 budget, for the sales tax line item under "Legal and Grant Writing Fees" to change the \$0 to \$5,700, Trustee Barry seconded, all approved.

Next month we will get the 1st quarter report and in May the investment report and results of the audit.

**Technology Report:**

The printer and copier will be arriving in the next couple of weeks. Director Murphy shared that we have a new volunteer who is knowledgeable with tech and would be willing to help with our low level tech needs. We will continue with our STLS contract for all other needs.

### **Fundraising Report:**

Trustee Crane is still working to sort out which donations needed to be recorded in 2024 and which ones in 2025.

### **Used Book Room Report:**

Trustee Curran stated that the net Ebay sales for February were \$340.98 and the Saturday book sales were \$213. Book sale week brought in \$1,894.26. The monthly total for February is \$2107.26 and the YTD is \$3,537.02.

### **Buildings & Grounds Report:**

Trustee Reinhart reported that modern refrigeration came and repaired both boilers (\$1,100). They are set to come in every fall for annual maintenance. The snow removal shoveling total for the year thus far is \$450. Spring lawn management will be starting soon and the septic will be pumped and inspected this spring as well.

### **Memorials Report:**

Trustee Curran reported that there was a memorial that came for February and it will be reported out at the next meeting.

### **Old Business:**

- *Board Vacancy:* President Tompkins and Director Murphy sat down with Julie Vargo to discuss serving on the board.

Trustee Watson motions to approve Julie Vargo as a new board member with a start time in April, Trustee Crane seconded, all approved.

### **New Business:**

- *Long Term Funding Option:* Tabled
- *Other:* None

**Next Meeting Date:** April 8, 2025 at 6:00

**Adjournment:** Trustee Watson moved to adjourn, seconded by Trustee Crane. All approved and the Chairman adjourned the meeting at 7:33 PM.

*Respectfully Submitted,*

*Carrie Crane*