

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, November 11, 2025

Present: Director Sally Murphy, Carrie Crane, Stephen Butchko, Suzanne Curran, JoAnn Mitchell, Mary Jane Bray, Scott Reinhart, Ruth Barry, Nancy Wightman, Jeniffer Taylor, Jerine Faber

Absent: President Tompkins

Minutes Approval: Trustee Barry made, and Trustee Bray seconded, a motion to accept the October meeting minutes, all approved.

Director Murphy's Report: Director Murphy shared that the shift in hours has been positive and they are almost done with the big weed.

The conference that Director Murphy attended was a great experience and she walked away with some new ideas. She also presented at the conference and reported that it was well attended.

Halloween was a success with giving out almost 80 books and candy.

Upcoming in November is the Laughing Classroom on November 14th at 3:00, which is paid by the Arts Council. The PreSchool Thanksgiving Pageant is occurring on November 21st at 4:00 and the library will participate in the Cookie walk again this year.

The library has been a spot for donations throughout the giving season and it has been well received by the community.

Treasurer Report: Trustee Butchko shared the 2026 budget proposal which reflected the board's suggested adjustments from the October board meeting.

Technology Report:

Kayla started her tech help desk and Director Murphy is working on promoting it to the public.

Fundraising Report:

Trustee Crane reported that for 2025 there have been 73 donations totaling \$8,304 a 34% return.

Used Book Room Report:

Trustee Curran stated that the net Ebay sales for October were \$442.82 and the Saturday book sales were \$675. The donation jar brought in \$39. The monthly total is \$1,156.82 and the YTD is \$18,339.60.

Buildings & Grounds Report:

Trustee Reinhart recommended that we replace all three entrance doors. He informed us that Shawn Stopka provided a quote for snow removal for sidewalk and parking lot at \$90 per removal.

Trustee Wightman motions to approve the quote for snow removal, trustee Butchko seconded, all approved.

Trustee Butchko motioned to replace all three doors at \$30,000, Trustee Bray seconded, all approved.

Memorials Report:

Trustee Curran reported that there were no memorials in October. The YTD is \$400.

Old Business:

- *Library Funding Update:* The 259 Steering Committee met with Pulteney on October 29th and created action steps with a timeline. Trustee Bray asked the board members to write the names of ten individuals who they could contact at a later date to talk about the 259. They will review the list and sort which members will reach out to which individuals. The Steering Committee will create talking points in March/April for the board members to utilize during different conversations. The next meeting with Pulteney is on December 3rd.
- *Sexual Harassment Training:* A reminder to complete the sexual harassment trainings.

New Business:

- *Board Meeting Time Adjustment:* Trustee Taylor asked if the board members would consider moving the start time of the board meetings from 6:00 to 5:00.

Trustee Taylor motioned to move our monthly board meeting start time to 5:00, Trustee Mitchell seconded, all approved.

Trustee Wightman motions to go into executive session to discuss personnel wages, Trustee Barry seconded, all approved.

Trustee Bray motions to move out of executive session and into regular session, Trustee Reinhart seconds, all approved.

Trustee Wightman motions to accept the revision to the 2026 proposed salaries/wages that was discussed in executive session, Trustee Bray seconded, all approved.

Other:

Next Meeting Date: December 9, 2025 at 6:00

Adjournment: Trustee Wightman moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 7:48 PM.

*Respectfully Submitted,
Carrie Crane*