

Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, December 9, 2025

Present: Director Sally Murphy, Stephen Butchko, Suzanne Curran, JoAnn Mitchell, Mary Jane Bray, Scott Reinhart, Ruth Barry, Nancy Wightman, Jeniffer Taylor, Jerine Faber

Absent: President Tompkins, Carrie Crane

Minutes Approval: Trustee Butchko made, and Trustee Barry seconded, a motion to accept the November meeting minutes with the amendment to the next meeting time from 6:00 to 5:00, all approved.

Director Murphy's Report: Director Murphy shared that the library is continuing to receive donations for the food bank, toy drive, Pre-K books, and the SPCA.

The Pre-K pageant was well attended with close to 100 people.

The board was notified about a community member concern regarding the Longest Table event.

Treasurer Report: Trustee Butchko presented the 2026 budget (\$293,420.25) with updates reflecting board member input from the last meeting.

Current NYS library benchmarks were presented and compared to our library.

	<u>NYS Benchmarks % of Budget</u>	<u>Hammondsport Library % of Budget</u>
Staffing Personnel costs	65-75%	55%
Benefits % of costs	35%	15%
Materials/services/programs	10-15%	10%
Operations	15-20%	33%

Also presented were the closing account numbers for Nesbitt and 1st Heritage (\$261,306.98, \$222,307.06, \$107,890.68 respectively). \$591,704.71 is the amount that went to Schwab.

The proposed 2027 Budget could be \$334,000, with the first draft aimed for January 14, 2026.

Technology Report:

Director Murphy reported that all is good. Kayla is working on upgrading the children's computers since they are approximately 15 years old. She is also looking into the computers that Sam Pennise donated to see if they are compatible.

Fundraising Report:

Trustee Barry reported that for 2025 there have been 76 donations totaling \$8,464 a 37% return.

Used Book Room Report:

Trustee Curran stated that the net Ebay sales for November were \$303.09 and the Saturday book sales were \$567. The donation jar brought in \$43.60. The monthly total is \$913.69 and the YTD is \$19,253.29.

Buildings & Grounds Report:

Trustee Reinhart shared that the electrician for the doors was in and he has to come back because of the temperature. The permit is done and the engineering will start sometime after January 1st. Snow removal is going well.

Memorials Report:

Trustee Curran reported that there were \$800 for memorials in November. YTD is \$1,250.

Old Business:

- **Library Funding Update:** The 259 Steering Committee updated the board on the timeline and progress- the committee met with Pulteney and finalized the budgets: Hammondspport \$334,000 and Pulteney \$298,000. An information packet for the board, Town Supervisors (Urbana, Wayne and Pulteney), and Hammondspport School Superintendent and will be ready by January 15, 2026. The week of February 2nd, Representatives from both libraries will present their information packets to the Superintendent and request time on the agenda at the school board meeting on February 25th or February 11th.
- **Sexual Harassment Training:** A reminder to complete the sexual harassment trainings.

New Business:

Trustee Butcho motions to go out of regular session and into executive session to discuss staff bonuses, Trustee Reinhart second, all approved.

Trustee Butcho motions to move out of executive session and into regular session, Trustee Reinhart seconds, all approved.

Trustee Butcho motions to accept 2026 staff bonuses that were discussed in executive session, Trustee Reinhart seconded, all approved.

Other:

It was mentioned this would be Nancy Wightman's last meeting as she has completed 15 years on the board.

Next Meeting Date: January 6, at 5:00PM

Adjournment: Trustee Scott moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 6:45PM.

Respectfully Submitted,

Jerine Faber