Fred & Harriett Taylor Memorial Library Board of Trustees Meeting

Tuesday, January 13, 2026

Present: Director Sally Murphy, Stephen Butchko, Suzanne Curran, JoAnn Mitchell, Mary Jane Bray, Scott Reinhart, Ruth Barry, Jerine Faber, Carrie Crane

Absent: President Tompkins, Jeniffer Taylor

Minutes Approval: Trustee Butchko made, and Trustee Barry seconded, a motion to accept the December meeting minutes with the following adjustments: next meeting date adjusted to January 13 and name correction for Trustee Butchko.

Director Murphy's Report: Director Murphy was excited to share that circulation increased for every month in 2025. The YOTO players and cards have arrived and the Library of Things received some new additions.

Director Murphy is hoping to have the annual report done by the end of January and is working on the 259 report with STLS. She is thinking of doing a staff training day where all training can get done at once. She is also thinking of doing an Open House week where community members can come see all of the new offerings that the library has. A celebration of the 150 anniversary of the library is planned for April 25th.

The library participated in the Cookie Walk again this year, which had a great turnout. They were also able to raise $400 for the SPCA.

Treasurer Report: Trustee Butchko presented the 2025 year end report. The total income was $239,895.69 which was slightly over our projected budget. The expenses were $257,314.91 which is right around what was projected. Net income for 2025 is $53,223.15.

The proposed 2027 budget was presented and discussed in order to find out what number we should use for the 259 request.

Trustee Reinhart motioned to approve $425,000 as the proposed 259 request, Trustee Bray seconded, all approved.

Technology Report:

Director Murphy reported that charging stations have been added around the library and the computer area in the children's room is trying out new tablets instead of replacing the computers.

Fundraising Report:

Trustee Crane reported that for 2025 there have been 84 donations totaling $11,614 a 41% return. There were 203 letters mailed out this year compared to 463 letters last year. Last year we ended at $12,210 from 91 donors (44%).

It was suggested to call and thank donors in addition to a thank you note.

Trustee Crane expressed the need for someone else to take over her role with the annual appeal letter. A few board members are willing to take that on and it will be clarified at the next meeting.

Used Book Room Report:

Trustee Curran stated that the net Ebay sales for December were $331.23 (YTD $3,881.26) and the Saturday book sales were $622.50. The donation jar brought in $57.50 (YTD $1,004.79) The monthly total is $1,011.23 and the YTD is $20,264.52 NYS sales tax is due on $15,101.47.

Buildings & Grounds Report:

Trustee Reinhart confirmed our agreement with the snow removal service. He will be calling to schedule the installation of the doors soon. He discussed that it might be advantageous to find someone who can provide minor fixes when they occur.

Memorials Report:

Trustee Curran reported that there were no memorials in December. YTD is $1,250.

Old Business:

- Library Funding Update: The 259 Steering Committee is working on a date to meet with the Town of Wayne and the Town of Urbana Supervisors. During the week of February 2nd, representatives from both libraries will present their information packets to the HCS Superintendent and request time on the Board of Education agenda for the February 25th or February 11th meeting.

New Business: none

Other:

- Trustee Butscko recommended to appoint officers in the next meeting.
- Director Murphy asked the board members to brainstorm new board candidates.
- Director Murphy will ask Nancy Wightman for a date where we can do an honorary dinner.

Next Meeting Date: February 10, at 5:00 PM

Adjournment: Trustee Reinhart moved to adjourn, seconded by Trustee Barry. All approved and the Chairman adjourned the meeting at 6:32 PM.

Respectfully Submitted,

Carrie Crane